

UNION MONTHLY ACTIVITY REPORT

Please use a black or a blue ballpoint pen to fill out this form. Use BLOCK letters only.

(A) Union Council Basic Information

1	Name of District		
2	Name of Tehsil/Town		
	a. Union Council (required)	Union Council Name:	
		Union Council Number (if available) :	
3	b. Enter information only if changed since last report	Mailing Address:	
		Telephone: Area Code () Number	
		Fax: Area Code () Number	
		Email:	

4	Reporting Period	Start Date (day/month/year)	End Date (day/month/year)

5	Total Number of CCBs registered in the Union Council	
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6	Have you performed the activities in your action plan? List the completed activities in the following:		
	Activity	Budget Spent	Responsible Person(s)

Prepared by: Secretary Union Council

Certified by: Nazim Union Council

Signatures:

Signatures:

Stamp:

Stamp:

(B) CCB Projects Status Sheet

Please list the projects in order of highest budget.

#	CCB Registration Number	CCB Name	Project Title & Description	Date of Submission <i>day/month/year</i>	* Sector <i>(Option #)</i>	** Target Beneficiaries <i>(Option # - One or more)</i>	Proposed Budget <i>(Rupees)</i>	Government Level source of funding <i>(Tick one)</i>	*** Project Status <i>(Option #)</i>
								District <input type="checkbox"/> Tehsil <input type="checkbox"/> Union <input type="checkbox"/>	
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								District <input type="checkbox"/> Tehsil <input type="checkbox"/> Union <input type="checkbox"/>	

Instructions: Copy, fill and attach more of these sheets if required.

* Sector Column Options	
1. Water (Irrigation)	8. Road Maintenance
2. Water (Drinking)	9. Soiling of Road and Pathways
3. Sanitation	10. Literacy
4. Education	11. Public Safety
5. Health	12. Training
6. Road Construction	13. Legal Services
7. Road and Street Pavement	14. Other (Specify)

** Target Beneficiaries Column Options (One or more)	
1. General Citizenry	6. Orphans/Widows
2. Children	7. Homeless
3. Students	8. Women
4. Labourers	9. Minorities
5. Elderly	10. Other(specify)

*** Project Status Options	
1. Approved	4. Submitted
2. Rejected	5. In execution
3. Pending	6. Completed

Prepared by:
Secretary Union Council

Signature

Stamp